

**Inspect-IT Verification Services, LLC**  
**25935 Detroit Rd. # 224**  
**Westlake, Ohio 44145**

The following is a brief overview of Inspect-IT Verification Services, LLC. Since August 2000, we have provided customized property audit requests for the financial services industry. Our scope of work includes residential vacancy/occupancy determinations, delinquency interviews, confidential document delivery, insurance restoration progress audits, commercial lease equipment verification, and business merchant site confirmations.

Property Field Audit Specialists in our team are Independent Contractors. While there are no specific experience requirements, we are interested in candidates with a minimum High School Diploma or GED Certificate. Candidates need to be self starters, able to demonstrate critical observation skills, exhibit good communication, competently follow instructions, and have a flexible daytime schedule. Necessary to our operation is someone who is well organized and can systematically drive a route to report on various locations within a designated proximity of their home base. A degree of proficiency and knowledge of electronic communications including digital data transfer with computer, print, fax, and scan functions is an asset.

All necessary orientation and training is done via phone and internet. Instructions are always ongoing. Property audit specialists are paid for the number of accurately and timely completed reports submitted. Most of our audits are for residential properties and pay from \$3.25 upward dependent upon client requests. Contractors are expected to systematically, accurately, and timely complete 30-50 reports per field day.

Qualifying candidates may be subject to a background check and drug testing.

Please review, the preliminary documents at the website listed below for further details. A resume and references are requested.

The Inspect-IT Management Team

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